

NEW YORK ASSOCIATION OF LOCAL GOVERNMENT
RECORDS OFFICERS
Post School Board of Directors Meeting
June 7, 2006 – Canandaigua, New York

President James Koury called meeting to order at 10:15 am.

PRESENT: James Koury, Steven Geurds, Charles Callari, Dianne Tarity, Patricia DePasquale, Pamela Brown, Donna Mumbulo, Wendy Roberson, Lila Hall, Eileen Weishan, Kathy Newkirk, Adelia Pearson

ABSENT: Donna Combs, Bonnie Page

COMMITTEES:

Budget – Mumbulo

Donna Mumbulo and Chuck Callari worked on 2006 Budget. They would like to use a different format that would allow for more detail in the future.

A motion to purchase Quick Books was made by Lila Hall, seconded by Adelia Pearson and carried

A motion to approve the 2006 Budget was made by Patricia DePasquale, seconded by Kathy Newkirk and Carried. See attached.

Technology – Geurds

Steve Geurds would like to have someone else chair the Technology Committee and handle the website by the September meeting.

2006 SCHOOL

- Marketing** It was suggested that school information be mailed to Court Clerks and Fire districts. The RAO's might be more willing to help promote the organization and the school if we work through Geof Huth.
- Recommendations** Overall the evaluations and Board suggestions were good. There were good suggestions for improvements:
For new people: indicate a first time attendee on nametags
make sure they are greeted and introduced to other people
"New Attendee" check box on registration form
Handouts from speakers should be stressed. They are very important.
Speakers should use microphones. Check on availability of remote mikes
Have a session specifically for new people
Registrants Email Address on Registration Form.
Have Board member identified as HOSTESS to greet people, make sure they know where programs are, introduce to others, etc.
Talk with attendees during breakfast to start the day
Offer thanks for attending on the last morning
Include an email on the evaluation in order to return form after leaving the conference
Clarify on registration that Sunday evening meal is on your own.
Look at vendor charges from other association conferences for comparison
- Programming** Suggested programs included more sessions for court clerks, programs specific to school personnel, village/town and county RMO's. Sessions were well attended.

2007 School:

Jim Koury reported that he had received prices for the Kaatskill Mountain Club at Hunter Mountain. Prices were higher than the limit preferred by the Board. For the September Board Meeting Jim Koury will follow through with the Kaatskill Mountain Club to try and reduce the price further. Meanwhile Adelia Pearson will look into the Old Forge area and Donna Mumbulo will check into the Utica Radison. For 2008, Dianne Tarity will check on Saratoga; Bonnie Page will be asked to check into Lake Placid and Lila Hall will look into Corning. Chuck Callari will forward a copy of the Canandaigua contract so board members will know what to ask about.

NYALGRO Minutes: Kathy Newkirk reported that she has the box of minutes and other records from the Albany Hall of Records. She has not had time to review the contents but was aware that there is a gap in the minutes. Kathy Will talk with General Code and Donna Mumbulo will talk with PMI about transferring the minutes to CD and Microfilm. Meanwhile, the archived minutes will continue to be kept in the Albany Hall of Records.

Newsletter Costs: Chuck Callari will request cost proposals for printing the newsletter from other printers.

Membership Dues: Steve Geurds discussed the current membership fee of \$20. After considering how much the available funds have dropped over the past four years, he would like to increase it to \$25. Board members discussed increase to \$30. *A motion to increase Membership Dues to \$30 was made by Kathy Newkirk, seconded by Wendy Roberson. Carried. A motion was made by Adelia Pearson, seconded by Patricia DePasquale to increase Corporate Membership dues to \$250 and Associate Membership dues to \$15. Carried.*

Next Meeting:

The Board will meet next at a location to be determined in Syracuse, 10:30 on September 22, 2006.

Meeting adjourned at 10:40 am. Carried.

Submitted by

Eileen R Weishan
Secretary

NEW YORK ASSOCIATION OF LOCAL GOVERNMENT
RECORDS OFFICERS
Annual Business Luncheon/Meeting
June 6, 2006 – Canandaigua, New York

President James Koury called meeting to order at 1:15 pm. President Koury welcomed everyone and introduced all Board Members. Wendy Roberson introduced all vendors.

MINUTES: *Motion by Shirley Sanfilippo, seconded by Lila Hall to approve minutes of the June 13, 2005 Annual Business Meeting, held in Lake Placid, New York as presented. Carried*

TREASURER'S REPORT Treasurer Chuck Callari reported on income and expenses for the period ending 12/31/2005, noting that NYALGRO is in sound financial shape.

Income -	\$13,428
Expenses (include School, newsletters, etc)	\$17,859
Net Income	- \$4,431

Chuck noted that additional costs for give-aways to school attendees, speaker fees, and the printing of a new brochure, accounted for the bulk of the \$4,431 deficit.

Total assets at year end	\$32,281
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Motion by Patricia DePasquale, seconded by Hans Finke to approve Treasurer's Report as presented. Carried

MEMBERSHIP: Steve Geurds, Membership Chairman reported that as of the end of 2005 NYALGRO had 324 Members, 7 Associate Members, 2 Corporate Members and 7 Honorary Members for a total of 340.
As of June 1, 2006 there are 375 Members, 10 Associate Members, 4 Corporate Members and 9 Honorary Members for a total of 398.

SCHOLARSHIP AWARDS:

Scholarship Chairman Kathy Newkirk presented the Cheryl Steinbach Scholarship award for 2006 to Judy Zurenda, Town Clerk for the Town of Binghamton. This annual award is presented in memory of Cheryl Steinbech, Town Clerk and RMO for the Town of Chautauqua and a past Treasurer and NYALGRO board member.

NO OLD or NEW BUSINESS

ADJOURNMENT: *Motion to adjourn was made by Patricia Depasquale, seconded and carried.*

Respectfully Submitted,

Eileen R Weishan, CMC
Secretary