

NEW YORK ASSOCIATION OF LOCAL GOVERNMENT  
RECORDS OFFICERS

Board of Directors Meeting  
March 23, 2007 – Liverpool, New York

President James Koury called meeting to order at 10:30 am.

**PRESENT:** James Koury, Steven Geurds, Patricia DePasquale, Geof Huth, Dianne Tarity, Donna Mumbulo, Pam Brown, Amanda Walsh, Kathy Walruth, Adelia Pearson, Dan Karin, Eileen Weishan.

**ABSENT:** Chuck Callari, Wendy Roberson, Lila Hall, Benjamin Cobb

**SECRETARY'S REPORT** *Motion by Kathy Walruth, seconded by Pat DePasquale to approve minutes of the February 2, 2007 meeting, as presented. Carried*

**TREASURER'S REPORT** No Treasurer's Report until June

**NYS ARCHIVES REPORT:**

Geof Huth reported on happenings at the State Archives:

1/ Staff - hiring procedures and the changes in personnel within the State Archives. There are a wide variety of jobs mostly in Albany. A Civil Service test is been created for various positions – ARMS I & ARMS II. Hiring new employees in the department has been difficult with the involvement of Civil Service and the problems/challenges that brings.

2/ Program Funding - Archives grants will be very competitive for a limited amount of funds. Because of the flat housing market there is 1 – 1.5 million less funding than last year. Filing fees have never gone up, grants cost more and there are more of them. Salary Caps grow with inflation but travel funds stay the same. The chance of fees increasing is slim. LGRAC is trying to get a fee increase in future years for the Local Government Records Division since there has not been any in over 17 years.

3/ Grants Review – review will be very complicated this year with new format. 671 grant applications were submitted requested 24 million dollars. Thirty-five applications were received for the County Land Initiative.

**COMMITTEE REPORTS:**

**Budget and Finance – Mumbulo/Callari - No Report.**

**By-Laws – Walruth - No Report**

**Education & Training – Mumbulo - See 2007 School**

**Nominations/Elections – Tarity**

President Koury welcomed Daniel Karin, City Clerk, City of Rochester. He is replacing Donna Combs.

**Membership - Geurds**

Steve Geurds reported that current membership for 2007 is 345: 322 regular members, 11 associate members, 3 corporate and 9 honorary.

**Publicity – Roberson/ Mumbulo**

Wendy Roberson would like to find someone else to assemble the Newsletter. Pat DePasquale will talk with Wendy about that.

**Scholarships – DePasquale**

Pat sent a request for recommendations for the Bob Arnold Award that she needs by the end of April. The Cheryl Steinbeck Award form has been updated. There are five \$200 scholarships available with a May 1 deadline. The Committee will decide on awards and notify Jim. He will contact the Awardees.

**Technology – Brown**

Steve needs to have someone take it over. Diane Tarity is interested in the website and will consider taking it over. Another suggestion was to have General Code host and handle the website.

**Legislative – Karin**

No Report

**OLD BUSINESS:**

**2007 School – Hunter Mountain**

**Promotion:**

Steve Geurds has placed an advertisement in “The Docket” and will be mailing about 500 letters to non-members in the five counties surrounding Hunter Mountain.

**NEW BUSINESS:**

**Conferences:**

There are other conferences around the state where we should be promoting our organization. Pat DePasquale and Adelia Pearson will have information at the New York State Town Clerks Association Conference. Eileen Weishan will be including information at the STW Local Government Conference in May.

**Scholarship Fund**

The County Clerks Association is setting up a scholarship fund for Bob Arnold’s grandson. *A motion was made by Eileen Weishan, 2<sup>nd</sup> by Pat DePasquale and carried to contribute \$250 to the fund.*

**2008 School:**

Donna Mumbulo requested the Corning contract be deferred to the June meeting.

**NYS Assn of Educational Personnel**

We have been asked to present a workshop at this program in Glens Falls, 10/25-28. Adelia and Steve agreed to participate. *A Motion was mad by Pat DePasquale, 2<sup>nd</sup> by Kathy Walruth and carried to reimburse Steve and Adelia for Lodging and mileage.*

**2007 SCHOOL:**

Board reviewed and finalized program schedule with speakers. Class descriptions are needed by Wednesday. Amount of Honorarium for the Keynote Speaker was discussed and thought it would be good to check with Chuck Callari on the amount last year. *A motion was made by Adelia Pearson, 2<sup>nd</sup> by Donna Mumbulo and carried to pay approximately \$160 for gas/meals/lodging and \$300 for honorarium.*

Board reviewed the registration and hotel forms.

Sponsors are needed for reception and coffee breaks

Jim will look into wine tasting during Sunday night reception.

Amanda will handle Lunch meal tickets

Adelia, Pat and whoever else can fill in will handle registration.

Vendors will be setting up on Sunday

Board discussed whether new members should be identified in some way by different color tag. Board agreed that during meals Board members should sit at different tables and make a concerted effort to greet everyone. It would be good to have a greeter at the door as participants arrive.

Jim discussed Lei's for the Sunday reception.

**Next Meeting:**

The Board will meet at Hunter Mountain, Sunday at 2:00 June10, 2007.

*A motion was made by Kathy Walruth, 2<sup>nd</sup> by Adelia Pearson and carried to adjourn at 2:00 pm.*

Submitted by

Eileen R Weishan  
Secretary