



# Network

www.nyalgro.org

FALL 2011

## MORE CHANGES AT THE NEW YORK STATE ARCHIVES

Well, it finally happened. Jim Tammaro, Region 8 RAO has announced he is leaving NYS Archives after 21 years.

In his last email newsletter, Jim writes, **"After a great deal of consideration over the past few months, I've decided it's the right time for me to make a change in my work life by leaving the New York State Archives to pursue other opportunities.**

**"Between working for the New York State Archives for the past 21 years and serving as the Town of Amherst Deputy Town Clerk and Records Manager for 12 years before coming to the Archives, I have amassed 33 years of experience working in the archives and records management fields and it just seems the right time for me to make this change in my professional life.**

**"Even though most people will consider I'm retiring, I'm not thinking of it that way as I believe, in all humility, I still have a few good years remaining to continue working in the archives and records management fields.**

**"As some of you know, over the last 21 years, in addition to working at the Archives, in my 'spare time', I've served as an adjunct professor at the SUNY at Buffalo, Department of Library and Information Studies where I teach graduate courses in archives and records management. I plan on continuing to teach at UB after I leave my position at the State Archives,"** concluded Jim.

**Jim's announcement brought reaction from a number of people who have worked closely with him over a number of years.**

Here's what Geof Huth had to say:

**"Don't worry, folks. We've got a plan for replacing Jim: a highly trained chicken that can count up to three. There will be some possible service reductions with the chicken, but we hope it will all work out in the end. Speaking of ends, at least, there will be eggs.**

**"Seriously, the loss of Jim will be a big one for the region, but we are developing a plan**



**to continue services in Region 8. Given that we will be down to six out of nine RAOs, our service will not be quite as good as it was in the past, but we will use Albany staff and as many tricks as we can to make sure service does not degrade. If you run into service problems, please contact Dave Lowry or me, and we will help solve those problems.**

**"And, finally, Jim is a great man, a good friend, one of the hardest workers I've ever seen, and a great service provider to the people in his region. You would be hard pressed to find anyone better suited for this job. He is a person who cares about people, cares about what he does, and does everything he can to provide excellent service. I'll miss him personally, but I'll make the effort to cross the state occasionally to see him, because his example calls out to us all to be better people than we otherwise might be."**

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## NYALGRO BOARD OF DIRECTORS

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# PRESIDENT'S MESSAGE

by NYALGRO PRESIDENT  
*Donna Mumbulo*

*Dear Records Management Professional:*

*The Annual School at Turning Stone in Verona, NY offered valuable information and networking to all who attended. The program provided beneficial training to both the beginning records manager and the more advanced. I want to express my appreciation to the board members, speakers, hotel and all who worked so hard on making it a Success.*

*In September the NYALGRO Board will gather at the The DoubleTree Hotel in Syracuse, NY to once again plan our annual school. Again we are trying our best coordinate valuable education in records management while keeping our members' cost low.*

*As the end of the year approaches I would like to remind everyone that NYALGRO will continue to contribute to regional symposiums and work-shops. This effort is a way for us to help with training within each member's region. See upcoming events in our Newsletter or stop by the NYALGRO Website!*

*Also I would like to remind everyone that you will be receiving, or may have already received, your ballots for the NYALGRO board elections. PLEASE RETURN THEM ASAP! As always, anyone interested in being on the NYALGRO board should contact one of our board members for information.*

*I am looking forward to our future. Always feel free to contact me or any board member with ideas or thoughts on the future of NYALGRO!!*

Donna M. Mumbulo

After nearly 50 years in business, General Code has outgrown our current location. **We're excited to announce that we're moving to a larger facility.** The new address is: 781 Elmgrove Road Rochester NY 14624

**New location. New address. Same excellent service and solutions.**

GENERAL CODE  
NEWS !!

## CHERYL STEINBACH MEMORIAL SCHOLARSHIP AWARDS 2011



Each year NYALGRO offers scholarships for attendance at the annual school. This annual scholarship was established in honor of Cheryl Steinbach who was the Town Clerk and RMO for the Town of Chautauqua, and past Treasurer and NYALGRO board member.

Pictured with NYALGRO President Donna Mumbulo, are this year's winners: Kristin P. Coon, Clarkson Deputy Town Clerk; Jonica B. DiMartino, Evans Town Clerk; and Sharene Benedict, Gorham– Middlesex CSD RMO

## MORE CHANGES AT THE NEW YORK STATE ARCHIVES

"Jim has been a wonderful resource over the years. I gained valuable knowledge and training as a student of his Archives Management class at UB. He also invited me and other records management professionals to participate in an informational panel for his Records Management class. I am sad that he is leaving the State Archives, but glad he will continue teaching his classes at UB."

**Pam Brown, Records Management Coordinator, Jamestown Public Schools Records Center & Archives**

"NYS Archives Regional Advisory Officers are a special breed. They bring good and bad news, depending on your grant acceptance: they give support, lend a hand, listen to our woes and successes. Losing them is not easy especially with no promise of replacements. I thank all RAOs for their service and support.

"I come from western New York – Region 8. In my previous life as Town and Village Clerk, I attended one of the first training sessions Jim Tamaro gave. He has come a long way since then. I think we all grew into the Records Management mindset together - learning, supporting, complaining, and praising jobs well done. As a member of Southern Tier West staff, Jim has assisted me with many training programs and grant support during the past 14 years. I think the STW Office was a satellite office for him at times.

"Jim's support, knowledge and friendship will always be special to me. I wish him the best in the next chapter of his life. If you need to find him – look for the tall skinny

guy at Keuka Lake." **Eileen Weishan, Southern Tier West Regional Planning and Development Board**

"While Jim was not RAO for my particular region, I have had many opportunities to come in contact with him. He has always been more than willing to give his opinion regarding records management issues (imagine that), regardless of what Region you came from. I shall surely miss him, as I am sure Region 8 will also do. Good wishes, Jim and we shall see you again in Wine Country!" **Kathy Walruth, Records Management Director, Schuyler County**

"Congratulations Jim on your retirement! Although we never worked together, the impressive contributions you have given to people that work in the field of records management and archival work resonates within them. Your enthusiasm, dedication, and expansive knowledge touched these people and they are helping me now in my early journey in this new career. You created a ripple effect and may not know it, but I am reaping the rewards of learning from others, because you were a pebble in the pond to start it. I wish you all the best in your next journey in life called retirement." **Gina Doty, Records Manager at SUNY Plattsburgh**

"Thanks, Jim, for all your assistance through the years. Your support and knowledge will always be appreciated by the RMOs, not only in Region 8, but across the State of New York as well. Farewell and enjoy your retirement. Since I will also be retiring, let's meet for coffee!" **Pat DePasquale, Town Clerk, RMO, Town of West Seneca.**

# Region 6 Electronic Records Symposium

Save the date: October 20, 2011

Come join us at the Tompkins-Cortland Community College (TC3) for a day-long symposium to exchange ideas and learn how others manage their electronic records. We will have speakers from three counties, the NYS Archives, & the NYS Committee on Open Government giving presentations and taking questions.

## Program

**8:00: registration with coffee**

**8:45 – 9:00** - Opening Remarks – **Geof Huth**, Director, NYS Archives Government Records Services

**9:00 - 10:45** – Social Media – What are the implications for local governments?– **Bonita Weddle, NYS Archives**

**10:45 – 11:00 – Break**

**11:00- Noon** - Electronic Records and Security - **Steve Goodfellow, Access Systems**

**Lunch: 12 – 1 (on your own – feel free to brownbag!)**

**1:00 - 2:00** – Freedom Of Information Law and E-Records - **Camille S. Jobin-Davis, Esq.**, Assistant Director, NYS Committee on Open Government, Department of State

**Break: 2:00 – 2:15**

**2:30 – 4:00** – Panel: Responding to FOIL and E-Discovery

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**Region 6 Electronic Records Symposium**

**October 20, 2011**

**at**

**Tompkins-Cortland Community College  
in the Forum (Main Building)**

**Presented by the NYS Archives Region 6 Advisory Committee and sponsored by NYALGRO**

**Registration Form**

**Name/Title:**

**Local Government/Affiliation:**

**Address:**

**Telephone #:**

**Email address:**

**Questions: Contact**

**Region 6 Advisory Officer Suzanne Etherington <setherin@mail.nysed.gov>**

## NYALGRO SCHOOL 2011 . . . TURNING STONE, VERONA

Here's what our attendees had to say . . .

### Comments on programming:

"..Lots of info, everything I hoped for." "Extremely helpful content" "The NYS Archives RAO presenter was extremely knowledgeable and presented items that will be useful to enhancing my position." "Interesting and Informative" "A lot of high level info that has me thinking. We need more IT/Records Management Sessions" "there was a great variety of classes."

### Best thing about the School:

"Networking with friends and colleagues" "I enjoyed the conference and would like to thank the board for all the time and hard work that was put forth" " the networking opportunities, the cultural enrichment& the diverse nature of the scheduled classes" "This is a great opportunity to network with others and gain additional information."

"Thank you again for the scholarship opportunity that enabled me to learn more about NYALGRO, benefit from the classes held and to bring back & reinforce the goals and accomplishments I hope to achieve in my current role. Also, the networking benefit to share experiences and gain knowledge from other RMO's was invaluable, along with being able to meet the various board members & put names to faces."

## NYALGRO ELECTIONS

To all NYALGRO members:

**It's getting close.** Elections to the NYALGRO Board of Directors, that is. We will have nine vacancies this year, with several members of our current board retiring.

**It's NYALGRO's purpose to increase public and government awareness of the need for sound management of local government records, to develop a unified position on issues concerning local government records, exchange information and ideas on problem and their solutions, and assist local governments in the develop and implementation of sound records and information practices**

**The Board of Directors plans the association's activities, reports yearly to the membership, which includes an account of funds received and distributed.**

Any regular member in good standing is eligible and we welcome your nominations. Elections will be held in November, 2011. The term of office is for two years. Biographies are required to be slated on the ballot and should be submitted in October. If you need further information, please contact Kathy Walruth, Elections Chair at (607) 535-8136 or [kwalruth@co.schuyler.ny.us](mailto:kwalruth@co.schuyler.ny.us).

## GUY D. PAQUIN AWARD

NYALGRO presents the Guy D. Paquin award to an individual or organization to honor noteworthy achievements and exceptional support and involvement in the records management profession. This year's award winner is C. Ray LaFever



**President Donna Mumbulo is shown with C. Ray LaFever and Patty Bryce**

## WHEELER B. MELIUS AWARD FOR EXCELLENCE

This award is given to a NYALGRO member who demonstrates outstanding service to his/her local government and New York's records management community. Patty Bryce, Albany Hall of Records is this year's recipient.

*Dear Donna and NYALGRO Board:*

*I would like to say THANK YOU very much to all of you for choosing me to be the recipient of the Wheeler B. Melius Award. It is such an honor to be recognized by your peers, especially those in NYALGRO. This award means a great deal to me because Mr. Melius worked for the Albany County Clerk and so do I. I have the records that he is credited with saving in my possession at the Albany County Hall of Records. The Melius award came at such an appropriate time for me.*

*The Hall of Records staff has been working on the Melius records over the last year to create finding aids and rehouse the maps. They have resurveyed the maps and books and entered the information into our current inventory system. This was done so that eventually we can scan these very important records and make them more readily available to the public.*

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*I was very happy to see the turn out for the NYALGRO School. It is so nice to see that the school that I was a part of creating so long ago has been carried on and made so much better with the ever changing world of records management. You should be very proud of what you have accomplished over the last 20+ years the organization has been in existence. You all deserve a lot of credit.*

*I will always treasure my wonderful memories of NYALGRO and especially the people I met over the years, many of who are my friends to this day. This organization taught me all about records management and how to network with others in local government to share our problems and find solutions. NYALGRO will forever have a very special place in my heart because I was fortunate enough to have been a part of this organization from its inception. I was thrilled to be honored along with Ray LaFever because he also was there from the beginning. I really enjoyed seeing everyone and meeting the new people involved in NYALGRO. I hope to continue to attend workshops in the future.*

Thank you again,

Patty Bryce



## **ROBERT ARNOLD AWARD FOR DISTINGUISHED SERVICE**

**This year's recipient of the Robert Arnold Award was presented to Dianne Tarity. Dianne was honored with this award in recognition of the expertise and assistance lent by her to other local officials in the establishment or furtherance of records management programs, characteristics similar to a Regional Advisory Officer.**

Dianne is a past NYALGRO Board Member. Dianne retired as Records Management Officer with Cornell Cooperative Extension in Saratoga County in the Fall of 2010.



New York Association  
of Local Government Records Officers

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**MARK YOUR CALENDARS!**



**NYALGRO ANNUAL SCHOOL  
JUNE 3-5, 2012**

Doubletree Hotel in Syracuse