

NYALGRO SCHOOL, GENEVA, NY

June 6-8, 2021

Name:	Title:
Municipality/Organization:	County:
Address:	Telephone #: E-mail:

I am a (check all that apply): New Member First Time Conference Attendee
 Existing Member Vendor Speaker

Type of Government: City County BOCES Fire District College
 School Town Village Other _____

Attending Conference: Virtually In Person

Conference Registration Fees: NYALGRO Member \$30.00 _____
Non-Member \$80.00 _____
(includes \$50 membership fee)

TOTAL SUBMITTED \$ _____

Cancellations for a refund must be made by close of business May 21, 2021. Please complete and return with a check to: NYALGRO, c/o Jessica McClennan, Village of Woodbury, PO Box 546, Central Valley, NY 10917.

2021 Schedule – Please check the areas you wish to attend.

(see program for detailed description of sessions)

Monday, June 7, 2021

- 8:30AM – 9:00AM New Member/First Time Attendee Orientation
- 9:00AM – 10:30AM Disaster Recovery – Putting the Pieces Back Together and Moving Forward
- 11:00AM - Noon Keeping Up with COVID-19 – Maintaining Your Pandemic Records
- 1:00PM – 2:30PM Taking a Leadership Role with Your Records Management Program
- 3:00PM – 4:00PM Inventory on a Budget

Tuesday, June 8, 2021

- 8:30AM – 9:30AM Verification and Quality Control for Digital Images
- 10:00AM – 11:30AM Freedom of Information Law (FOIL)
- 1:30PM – 3:00PM Developing a Social Media Policy
- 3:00PM – 4:30PM RMO Boot Camp and Round Table Discussion