



New York Association of Local Government Records Officers

NYALGRO is a proven advisory network for the development of sound records and information

New Membership / Renewal Application

Input boxes for membership type: New, Renewal, Replacement For:

Regular Membership \$30
Any individual holding or occupying a position involving local government records management.

Corporate Membership \$250
Any business or business representative providing products or services for use in records management. Entitles holder to one ad in our newsletter.

Associate Membership \$15
Any individual interested in NYALGRO's goals who does not qualify for other categories.

Type of Government:

Input boxes for government type: County, Town, School District, Other, City, Village, Fire District

www.NYALGRO.org

Name: _____

Title: _____

Organization: _____

County: _____

Street: _____

City: _____

State: _____ Zip: _____

Telephone: (_____) _____

Email: _____

Can we use your contact information in a Directory? Yes ___ No ___

Please Mail Your Application To: June Patterson, Membership Coordinator NYALGRO 254 Main Street, Highland Falls, NY 10928 Phone: (845) 446-4280 Extension 311 Jpatterson@highlands-ny.gov *Please make checks payable to NYALGRO*

Expand Your Records Management Network Statewide



What is NYALGRO?

NYALGRO (New York Association of Local Government Records Officers) is a non-profit organization, formed to provide a network to all who are responsible for records upkeep and information management for local governments.

NYALGRO's purpose is to increase public and government awareness of the need for sound management of local government records., to develop a unified position on issues concerning local governments. in the development and implementation of sound records and information practices.

The board of Directors plans the associations' activities and reports yearly to the membership, which includes an account of funds received and distributed.

Any regular member in good standing is eligible and we welcome your nominations. Elections are held each November. The term of office is for two years. Biographies are required to be slated on the ballot and should be submitted in October.

Annual School

Held each year in June, this educational opportunity provides two full days of comprehensive learning for the novice and experienced record's manager. A wide array of vendor exhibits and connecting with other local government record's officers from across the State provides you with the very latest in records and information management.

Statewide Newsletter

To assist you in meeting the many challenges facing local government records managers, a statewide newsletter "NYALGRO NETWORK" is delivered to you. It provides you with technical information, tips and a look to the future to help you plan and prepare. Read about the latest from professionals in the records field, updates on new regulations and practical solutions for today's complex problems.

What does NYALGRO do?

- *Increases public and government awareness of the need for sound management of local government records.
- *Develops a unified position on issues concerning local government records and information.
- *Exchanges information and ideas for problems and solutions unique to local government records and information management.
- *Assists local governments in the development and implementation of sound records and information management practices
- *Succeeds in sharing ideas Statewide



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Scholarships

Each year, at least two (2) Cheryl Steinbach Annual Scholarship Awards are presented to records managers planning to attend the annual school.

Professional Recognition

The Wheeler B. Melius, Guy D. Paquin and Robert W. Arnold Awards are presented using the annual school to individuals who have shown exceptional support and involvement in the records profession.

CHERYL STEINBACH MEMORIAL SCHOLARSHIP

This annual scholarship was established in honor of Cheryl Steinbach, Town Clerk and RMO for the Town of Chautauqua, and past Treasurer and NYALGRO board member. Cheryl's commitment and dedication to records management issues provided a leadership example for all public servants, not just those involved in records management. NYALGRO awards two (2) full scholarships which includes the school registration fee and hotel accommodations. Applicant must be a member of NYALGRO, and be in good standing by April 15th of each year. Applicant's government/agency will not be assuming the cost of expenses at the annual NYALGRO school. For more details and submission deadline go to www.nyalgro.org

WHEELER B. MELIUS AWARD

The Wheeler B. Melius award is given to a NYALGRO member who demonstrates outstanding service to his/her local government and New York's records management community. The award is named after Wheeler B. Melius who worked in the Albany County Clerk's office in the later part of the nineteenth century. He gained his notoriety when on February 10, 1880, he was the first to reach the burning Albany City Hall which housed an immense quantity of public archives and legal records. Melius began to pass precious volumes of land records through a narrow window to volunteers outside. Singlehandedly Melius passed 700 volumes - nearly six tons of charred and often soaked oversized books out of the building.

Nominations can be made to:

Wendy McConkey
NYALGRO
Scholarship Chair
CCE Saratoga
50 W. High Street
Ballston Spa, NY 12020

ROBERT W. ARNOLD DISTINGUISHED SERVICE AWARD

The Robert W. Arnold Distinguished Service Award was created by NYALGRO in 2006 to honor Bob Arnold for his many years of service with the State archives and his assistance to records management officers. NYALGRO looks for appropriate candidates for the award who performed their duties like a "mini records advisory officer". helping colleagues with advice on resources, procedures, grants, etc.

GUY D. PAQUIN AWARD

The Guy D. Paquin Award is presented to an individual or organization to honor noteworthy achievements and exceptional support and involvement in the records management profession.



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of Local Government Records Officers

Vendor / Exhibit Application

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Company Representative: _____

Representative Email: _____

Representative Telephone: _____

Do you require electricity for your exhibit: YES ___ NO ___

Required # of chairs: _____



- Exhibit Space - 2 Days (Corporate Member) \$250.00
- Exhibit Space - 2 Days (Non-Corporate Member) \$400.00
- Sponsor a Coffee Hour \$125.00
- Sponsor an Event \$250.00
- Welcome/President's Reception
- Scholarship

Corporate Membership \$250.00

Any business or business representative providing products or services for use in records management

- * Discount on Exhibit/Vendor Table
- * Acknowledgement in our NYALGRO Newsletter
- * Listing on NYALGRO Website as well as a "link" to Vendor's Website
- * Two lunch tickets

MAIL TO: NYALGRO

June Patterson, Membership Coordinator
254 Main Street, Highland Falls, NY 10928
Please make checks payable to: NYALGRO

Total Enclosed: _____

*Lodging and Meal package information online @
<http://www.nyalgro.org>

****Thank you for your interest in our organization. We as a board do a giveaway each year. If you would like to be a part of the giveaway day, and give your own prize away, please let us know. We also request that you bring your giveaway with you when you attend the conference. Thank you.****